

**BOARD OF TRUSTEES
JANUARY 14, 2010**

MEMBERS PRESENT: **Bob Hanvey, Paula Wyckoff, Scott Lloyd, Les Andersen,
Travis Hodge, Tammy Beal, and Dan Lowe**

MEMBERS ABSENT: **None**

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda. Travis Hodge seconded. **Motion carried 7-0.**

CONSENT AGENDA

Scott Lloyd asked if quotes had been requested from other insurance companies. Dan Lowe said he had some questions on the Burnham & Flower invoice as well. That item was moved to agenda item #13. Paula Wyckoff motioned to approve the consent agenda as amended. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes.

Motion carried 7-0.

TRIANGLE LAKE SAD PUBLIC HEARING

Bob Hanvey opened the public hearing for the Triangle Lake SAD.

Patricia Brand, 2637 Rubbins, was present to thank the board on behalf of the TLPOA. She said the quality of the lake is directly related to weed management, and approximately 75% of the property owners bear the financial burden, yet 100% receive the benefits.

Kim Preston, 2661 Rubbins, said she agrees with Ms. Brand, but is concerned about what happens if the weed management company raises the rates. Mr. Hanvey said the residents would work with the township to resolve issues.

Louis Gehringer, 1456 Triangle Lake Road, asked the board to go over the procedure. He also said many of the property owners are out of town and have submitted letters. Mr. Hanvey said the letters are included in the packets and have been posted on the website. Bob Hanvey explained the procedure and the options. Owners of more than 20% of the property can stop the process. If the SAD is created, a second public hearing is held with the same notification procedure. The notice of the hearing on the roll will be published in the local paper with parcel numbers, and the complete roll is available for review at the township hall. Those wishing to protest have to file written notice with the township prior to the end of the hearing. They then have 35 days after the roll is approved to file an appeal with the Michigan Tax Tribunal. An annual redetermination of the SAD can be done without another hearing. The state allows a 10% increase without a public hearing; over 10% requires a public hearing. Mr. Hanvey referred to Mr. DiMarzo's letter with concerns about multiple lots. The township generally assigns one share for owners with contiguous lots.

Pete Filpansick from Lake Pro was present on behalf of the company that provides the weed management services. He said they are fully licensed and insured.

Chris Floyd, 2653 Rubbins, said that Mark Benedetti sent a letter to property owners prior to the township's letter, including those out of town, so the property owners were informed.

Dan Lowe said he'd like the township to just stick to funding and let the property owners deal with the specifics.

Gary Hajdyla, 2997 Rubbins, is concerned that owners with multiple parcels will have to pay more.

Bob Hanvey closed the public hearing at 7:53 p.m.

The objections received only totaled approximately 7%. There were 20 property owners present at the meeting.

Tammy Beal motioned to adopt a resolution, as presented, to create the Triangle Lake Aquatic Weed Management Special Assessment District. Les Andersen seconded. Roll call vote:

Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

Les Andersen motioned to adopt a resolution to schedule a public hearing on the roll on February 11, 2010 at 7:30 p.m. Scott Lloyd seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

CAVERLY REUS

Dan Lowe provided some background information to the board members. He feels that, based on the usage of a similar business in the area, Mr. Caverly should only be required to have the one REU he already has. Mr. Caverly has agreed to put a meter on the water and it can be reassessed by the board if the usage is more. Bob Hanvey said he's never really been satisfied with the chart. Scott Lloyd motioned to suggest that Roy Caverly should only be required to have one REU; the usage will be monitored for one year from the date the business opens, and can be reassessed if usage exceeds 1 ½ REUs. Les Andersen seconded. **Motion carried 7-0.**

POVERTY EXEMPTION GUIDELINES

Tammy Beal motioned to postpone action on this item until the February meeting. Paula Wyckoff seconded. **Motion carried 7-0.**

ADVISORY COMMITTEE REASSESSMENT

Les Andersen motioned to keep the advisory committees intact. Tammy Beal seconded. **Motion carried 7-0.** An item to approve committees and officers will be added to the February 25 agenda.

SEMCOG MEMBERSHIP

Dan Lowe motioned that the township not join SEMCOG. Les Andersen seconded. **Motion carried 7-0.**

TOWNSHIP PARK #2

Tammy Beal provided the board members with information on insurance related to the skating rink. After discussion, the board decided to leave the rink as is. Travis Hodge added that the gazebo looks great.

DARAKJIAN

Bob Hanvey updated the board members on this item. Dan Lowe said he believes Mr. Brockway is still interested in the property.

MARION OAKS

Bob Hanvey updated the board members on this item. Dan Lowe asked about Hometown and Mr. Hanvey said there are 45 lots that will probably be up for sale, similar to the 25-acre parcel the township bought. Mr. Hanvey said the developer is exempt from dues on the 45 lots. The title hasn't cleared yet on the 25-acre parcel; should be another month or so.

EMPLOYEE PENSION PLAN

Bob Hanvey asked the board members to consider reducing the amount contributed to the pension plan for a savings of approximately \$25,000.

FIRE DEPARTMENT LEASE

Bob Hanvey asked the board to consider relieving the Howell Area Fire Authority of its lease payment for this year. The lease is approximately \$23,000-24,000.

BURNHAM & FLOWER INSURANCE INVOICE

Scott Lloyd asked if other quotes were received. Dan Lowe said he's concerned that the coverage on the pump stations puts all of the value on the building rather than contents. He said it should be the contents that are insured; the buildings are minimal cost. Tammy Beal will verify this with Larry Clever (**AI #1**). Mr. Lowe also said the township should get rid of the ozone station.

Les Andersen motioned to pay the Burnham & Flower invoice for \$43,273. Tammy Beal seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes.

Motion carried 7-0.

CORRESPONDENCE/UPDATES

Bob Hanvey said the January 16 Planning Commission meeting has been cancelled.

There is mediation on January 21 for Herren. Bob Hanvey and Les Andersen will attend.

Mr. Hanvey said we are waiting on scheduling for Chestnut.
The Highland issue is progressing through the Court of Appeals.
Bob Hanvey said he spoke with George Jappaya of Marion Retain Center, who said he gave the bill to his insurance company.
The township's new hours took effect on January 4.
The tornado siren on Pinckney Road is up, but doesn't have power yet.
Paula Wyckoff provided copies of minutes from the December Parks & Recreation meeting.
The next board meeting is scheduled for Thursday, February 11; packets will be ready after 3:00 p.m. on Thursday, February 4.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Tammy Beal motioned to adjourn at 8:45 p.m. Travis Hodge seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
FEBRUARY 11, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Scott Lloyd, Les Andersen,
Travis Hodge, Tammy Beal, and Dan Lowe

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

CENSUS

Questionnaires will be sent to all residents in the near future and everyone is encouraged to respond.

APPROVAL OF AGENDA

Travis Hodge motioned to approve the agenda. Tammy Beal seconded. **Motion carried 7-0.**

CONSENT AGENDA

Scott Lloyd asked to have the Eric Lowe invoice removed and made agenda item #10. Dan Lowe asked to have the assessing report removed and made agenda item #11. Paula Wyckoff motioned to approve the consent agenda as amended. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

TRIANGLE LAKE SAD ROLL CONFIRMATION PUBLIC HEARING

Bob Hanvey opened the public hearing.

Mike Heisner, 2989 Rubbins, said he supports the SAD but questioned including the lot owned by the TLPOA.

Tammy Beal motioned to remove the TLPOA parcel from the SAD roll. Scott Lloyd seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Motion carried 7-0**

Richard Pybus, 2279 Sundance Ridge, said he strongly objects to the SAD, and feels that putting chemicals in the lake is wrong. He also said he doesn't believe that Public Act 188 allows an SAD for this purpose.

George Micks, 409 West St., said he disagrees with using chemicals in the lake.

Dan Lowe said the township board is only approving the SAD for funding; the board doesn't decide how the weed control is done.

Mark Benedetti, 2859 Rubbins, responded to Mr. Pybus' comments.

Bob Hanvey asked if there were any written objections to the roll; none were submitted.

The public hearing was closed at 7:52 p.m.

Bob Hanvey will modify the roll to remove the TLPOA parcel (**AI #1.**)

Les Andersen motioned to adopt a resolution, as amended, to approve the roll for the Triangle Lake Aquatic Weed Management Special Assessment District. Tammy Beal seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

BENTLEY LAKE FARM STAND

After discussion, Bob Hanvey motioned to allow Mr. Turner’s produce stand on township property. Motion failed due to lack of second.

POVERTY EXEMPTION GUIDELINES

Paula Wyckoff motioned to postpone this item until the next meeting. Travis Hodge seconded. **Motion carried 7-0.**

CARLISLE/WORTMAN ASSOCIATES AND SAFE BUILT

Carlisle/Wortman has submitted a proposal to the township to handle building permits rather than the county. Bob Hanvey said he will ask them to come to a meeting for more information (AI #2.)

ROAD MILLAGE

Les Andersen motioned to postpone this item until the March 11 meeting to gather more information. Scott Lloyd seconded. **Motion carried 7-0.**

ADVISORY COMMITTEES

Paula Wyckoff motioned to approve the officers for the Heritage Days committee (Chairman Tammy Beal, Co-Chairman John Lowe, and Secretary Les Andersen.) Travis Hodge seconded. **Motion carried 7-0.** Tammy Beal will provide the board members with a list of suggestions to prioritize (AI #3.)

TOWNSHIP PARK #2

John Lowe updated the board members on this project. Tammy Beal will get more information on insurance (AI #4.)

ERIC LOWE INVOICE

Paula Wyckoff motioned to pay the invoice in the amount of \$640. Tammy Beal seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Motion carried 7-0.**

ASSESSING REPORT

Dan Lowe said he wanted the board members to review the assessing report.

CORRESPONDENCE/UPDATES

A letter from Senator Carl Levin is included in the packets.
Les Andersen updated the board on recent mediation with two residents.
Bob Hanvey gave an update on the Highland and Chestnut litigation.
Bob Hanvey updated the board members on Marion Retail Center.
The tornado siren should be working by the first Thursday in March.
There is a construction trade scholarship available through Jay Drick’s office.
Paula Wyckoff passed out an invitation to the Howell Rotary Wine & Cheese Tasting Event to benefit the Howell Carnegie District Library’s literacy programs and Howell Parks & Recreation youth programs.
A Heritage Days meeting is scheduled for Monday, February 15 at 7:00 p.m.

CALL TO THE PUBLIC

Joe Hune, candidate for the state senate, introduced himself to the board members.

ADJOURNMENT

Scott Lloyd motioned to adjourn at 9:20 p.m. Les Andersen seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
FEBRUARY 25, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Scott Lloyd, Les Andersen,
Travis Hodge, Tammy Beal, and Dan Lowe

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Dan Lowe asked to have an item regarding assessing added to the agenda. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried 7-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. **Motion carried 7-0.**

SUMMER SCHOOL PROPERTY TAX COLLECTION

Paula Wyckoff motioned to adopt a resolution to approve the agreement to collect school tax for Howell Public Schools on the summer 2010 tax bill. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Resolution passed 7-0.**

REIMBURSEMENT FOR DELINQUENT TAX/SPECIAL ASSESSMENTS

Bob Hanvey provided a handout. After discussion, Mr. Hanvey asked the board members to forward any questions for discussion at the next meeting.

MHOG WATER TOWER

The board members discussed locating this project on property located off of Peavy Road. No action taken at this time.

POVERTY EXEMPTION RESOLUTION

Les Andersen motioned to adopt a resolution approving the poverty exemption guidelines for 2010 income and asset tests, as presented. Tammy Beal seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

BOARD OF REVIEW LETTER APPEALS FOR RESIDENTS

Tammy Beal motioned to allow residents to submit letter appeals to the Board of Review. Les Andersen seconded. **Motion carried 7-0.**

UNISON CELL TOWER

Bob Hanvey will ask Unison to submit a proposal for the board members to review (**AI #1.**)

ADVISORY COMMITTEE PRIORITIES

Scott Lloyd motioned to approve the cemetery committee priority to purchase fence posts. Travis Hodge seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

Jack Lowe will bring information on the maximum cost for Park #2 to the next meeting.

Les Andersen motioned to approve James Murray as chairman, Beth Schrader as co-chairman, and Paula Wyckoff as secretary for the 2010 Parks Advisory Committee. Tammy Beal seconded. **Motion carried 7-0.**

TOWNSHIP PARK #2

Jack Lowe updated the board members on this item.

Gazebo Rental Policy: Paula Wyckoff asked the board members to forward suggestions.

Insurance: Tammy Beal said the township insurance representative said there is coverage for the pond. The township will not provide maintenance on the pond.

ASSESSING

Dan Lowe said he attended a tax seminar at Cleary College sponsored by Joe Hune. He feels the township board should direct the Board of Review to use sales information through the end of December. Bob Hanvey said the sales period is a state-wide mandate. Dan Lowe will pursue more information about using the sales (**AI #2.**) Charlie Musson said that's considered following sales, which isn't allowed.

CORRESPONDENCE/UPDATES

Pending Litigation: No new information.

Marion Retail Center: No new information.

Carlisle/Wortman Presentation for Building Inspection Services: A special board meeting will be held on March 23 at 4:00 p.m. Les Andersen said he received a call from Commissioner Dolan.

A letter from the Michigan State Police and the Livingston County Sheriff's Dept. was received requesting donations to purchase equipment.

The tornado siren off of D-19 will be tested on the first Thursday of every month at 9:00 a.m. Tammy Beal said the deadline for wording for the August ballot is May 25. An MTA meeting will be held on March 3 at 7:00 p.m. in Hartland.

CALL TO THE PUBLIC

Jack Lowe said he agrees that if the vote on a road millage is close, the township should modify the terms. He also said he talked with Steve Williams regarding the county building department.

ADJOURNMENT

Tammy Beal motioned to adjourn at 9:00 p.m. Paula Wyckoff seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
MARCH 11, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Scott Lloyd, Les Andersen, Travis Hodge, Tammy Beal, and Dan Lowe

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Tammy Beal asked to have electronic poll book grant added as item #12. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Travis Hodge motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried 7-0.**

WIND ENERGY CONVERSION SYSTEMS

The Planning Commission has asked the board for direction. The board took no action at this time.

ROCKY KNOLL PROPOSED REZONING

A resident of Rocky Knoll has requested his property be rezoned to SR. After discussion, this item will be postponed until more information is obtained. Bob Hanvey will discuss with the attorney (**AI #1**), and John Lowe will discuss with the neighbor immediately south of the proposed rezoning area (**AI #2**.)

BUDGET (ACTUAL)

Bob Hanvey updated the board members on this item. The allocation budget is due in April. The board members discussed reimbursement from the county for unpaid taxes. Mr. Hanvey said he's inclined to not take the reimbursement. He will be meeting with county representatives and the accountant again.

LAWN MOWING SPECS

Tammy Beal asked for any comments; she would like to publish next week. The board discussed and decided to leave the specs as is.

DUST CONTROL

Tammy Beal provided quotes from Michigan Chloride and Dave Barr. Les Andersen motioned to select Michigan Chloride for dust control. Travis Hodge seconded. **Motion failed 0-7.** Tammy Beal will get more information on the brine solution.

ROAD MILLAGE

Les Andersen said he would like the public to make the decision on a road millage.

TOWNSHIP PARK #2

John Lowe updated the board on the status of the land acquisition grant. He has an appointment with Mr. Corrigan on Monday. The deadline to submit the application is April 1. Tammy Beal motioned to move forward with the process to apply for a grant through the State of Michigan.

Travis Hodge seconded. Roll call vote: Wyckoff, Hodge, Lloyd, Hanvey, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

John Lowe said he will have information on costs for the next meeting.

Les Andersen motioned to spend up to \$1,000 for rails for Lakeside Cemetery. Travis Hodge seconded. Roll call vote: Lloyd, Hodge, Wyckoff, Hanvey, Beal, Lowe, Andersen—all yes.

Motion carried 7-0.

Tammy Beal motioned to adopt the gazebo policy as presented. Paula Wyckoff seconded.

Motion carried 7-0.

UNISON CELL TOWER INFORMATION

The board members indicated they are not interested in pursuing an agreement with Unison.

ELECTRONIC POLL BOOK GRANT

Paula Wyckoff motioned to adopt a resolution authorizing the clerk to apply for the grant. Scott Lloyd seconded. Roll call vote: Andersen, Lowe, Beal, Hanvey, Lloyd, Hodge, Wyckoff—all yes.

Resolution passed 7-0.

CORRESPONDENCE/UPDATES

Pending Litigation: No new information.

Marion Retail Center: No new information.

Tornado Siren: The new siren was tested and is working properly.

Tammy Beal said the next Heritage Days meeting is Monday, March 15 at 7:00 p.m.

Carlisle/Wortman will make a presentation to the board and Planning Commission on Tuesday, March 23 at 4:00 p.m.

Daylight Savings Time begins this weekend.

Bob Hanvey reminded everyone to complete the census.

Paula Wyckoff thanked the board for making the decision to not charge the 3% late fee for taxes this year. She reported that 92% have been collected.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Tammy Beal motioned to adjourn at 9:15 p.m. Les Andersen seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
MARCH 25, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Scott Lloyd, Les Andersen, Travis Hodge, Tammy Beal, and Dan Lowe

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Paul Rogers introduced himself as a candidate for the 22nd Senate District.

APPROVAL OF AGENDA

Tammy Beal asked to have item #11 added for Electrical Proposal. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Travis Hodge motioned to approve the consent agenda. Paula Wyckoff seconded. **Motion carried 7-0.**

LAND ACQUISITION GRANT PUBLIC HEARING

Bob Hanvey opened the public hearing. No comments were heard. Public hearing was closed. Scott Lloyd motioned to postpone application for the grant so staff can continue working on the application, and will submit in 2011. Les Andersen seconded. **Motion carried 7-0.**

HOWELL AREA FIRE AUTHORITY BUDGET

Travis Hodge motioned to adopt a resolution to approve the Howell Area Fire Authority budget for fiscal year 2010-2011. Les Andersen seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

HOWELL AREA PARKS & RECREATION BUDGET

Tammy Beal motioned to adopt a resolution to approve the Howell Area Parks & Recreation Authority budget for fiscal year 2010-2011. Les Andersen seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

BUDGET

The board members discussed the proposed budget for fiscal year 2010-2011. The allocation budget is due in April.

ROCKY KNOLL PROPOSED REZONING

Dan Lowe motioned to adopt a resolution to proceed with the rezoning process with the applicant, Mr. Charnesky, paying associated costs. Travis Hodge seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Resolution passed 7-0.**

DUST CONTROL

Les Andersen motioned to select Michigan Chloride for the township's 2010 dust control. Paula Wyckoff seconded. **Motion carried 7-0.**

SPECIAL ASSESSMENT REIMBURSEMENTS

Bob Hanvey updated the board members on this item. Scott Lloyd motioned to table this item. Travis Hodge seconded. **Motion carried 7-0.**

ROAD MILLAGE

Tammy Beal motioned to put language for a road millage on the August ballot. Les Andersen seconded. Roll call vote: Lowe—no; Wyckoff—yes; Lloyd—no; Hodge—no; Andersen—yes; Beal—yes; Hanvey—no. **Motion failed 3-4.**

TOWNSHIP PARK #2

The board members were updated on this project.

ONLINE DATA ACCESS

Bob Hanvey motioned to put assessing and tax information online as soon as is reasonable. Paula Wyckoff seconded. Roll call vote: Lowe—no; Lloyd—no; Beal—yes; Hanvey—yes; Wyckoff—yes; Andersen—no; Hodge—yes. **Motion carried 4-3.**

ELECTRICAL PROPOSAL

Dan Lowe suggested getting proposals from other electricians. Lightning Electric, Scott Schnute, and Alpine were suggested. Travis Hodge motioned to postpone this item. Paula Wyckoff seconded. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

Pending Litigation: An email from the township attorney regarding Marion Retail Center is in the packet. A subpoena was received for Cedar Creek.

Bob Hanvey said there is a shoreline restoration scheduled for Saturday, March 27 from 8:00 am-12:00 noon at Bishop Lake.

A presentation by Livingston County representatives regarding the building department will be held at the April 22 board meeting.

CALL TO THE PUBLIC

Barney Cole, Francis Rd., said the language used for a road millage should be very specific. John Lowe said the road conditions in Sunridge are deteriorating and they need the second lift.

ADJOURNMENT

Scott Lloyd motioned to adjourn at 9:00 p.m. Travis Hodge seconded. **Motion carried 7-0.**

BOARD OF TRUSTEES APRIL 8, 2010

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Scott Lloyd, Les Andersen,
Travis Hodge, Tammy Beal, and Dan Lowe

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None heard

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda as presented. Les Andersen seconded. **Motion carried 7-0.**

LAWMOWING BID AND SPRING/FALL CLEAN UPS

Motion by Les Andersen to approve PE's Lawn Care for the Township's lawn maintenance company for the 2010 season. Tammy Beal seconded. Roll call vote: Lowe, Beal, Hanvey, Wyckoff, Andersen, Hodge-yes; Lloyd-no. **Motion carried 6-1.**

LIQUOR LICENSE

Dan Lowe motioned to adopt a Resolution to approve of a Class "C" Liquor License for Mark Roman 4740 Pinckney Road of UM Saloon Concepts, Inc. (DBA-Eat to the Beat) at 1500 Pinckney Road, Howell, MI 48843. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes.

Resolution passed 7-0.

WIND ENERGY

Scott Lloyd motioned to send the wind power electrical generator systems text back to the Planning Commission to have it read as highlighted in the handout. Les Andersen seconded.

Motion carried 7-0.

MHOG WATERTOWER

Peavy Road entrance needs to have a 3-4 foot cut in road to get sight distance. Bob Hanvey said that he would put up a barricade (**AI #1**) at entrance because a landscaping company has been dumping debris there. The Zoning Administrator will notify them to remove material.

MARION OAKS/RECREATION

Park Advisory member, Beth Schrader, 2109 Dutcher Road, asked if the Township would be interested in sponsoring a disk golf hole for \$650. Bob Hanvey explained that we also need to adjust the zoning or the Consent Judgment for that piece of property to include use by the Recreation Authority. He will call Mike Kehoe and have him adjust the Consent Judgment and ask about the sponsorship. (**AI #2**).

MARION TOWNSHIP PARKS

Scott Lloyd motioned to spend up to \$6000 from the Recreation Fund to use for 2010 Marion Township park maintenance, which includes rental of porta johns, rubbish containers, weed control, tree watering, field lining, lawn mowing and other incidental expenses. Tammy Beal seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion passed 7-0.**

Tammy Beal motioned to adopt a resolution to support the sale of paver bricks to be placed around the gazebo in Marion Park #2 and that the proceeds would be deposited in a line item entitled Paver Brick Sales within the Recreation Fund. Les Andersen seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Resolution passed 7-0.**

HERITAGE DAYS RESOLUTION

Paula Wyckoff made a motion to adopt a resolution that the sale of the Marion Township Heritage Days Cook Book, T-shirts, gate fees and miscellaneous proceeds would be deposited in an account for future Heritage Days events. Travis Hodge seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

ELECTRICAL UPDATES

Les Andersen motioned to approve a bid for \$1040 by Tri Star Electrical, this is for electrical updates to the Township Hall and exterior plug-outlets. Paula Wyckoff seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes. **Motion passed 7-0.**

HOMETOWN

The County will require us to take the reimbursement for delinquents and special assessments. There are 48 lots in Hometown that will be up for tax sale. No action taken.

BUDGET

The board members discussed the proposed budget for fiscal year 2010-2011. No action taken. Les Andersen went to the Livingston County Road Commission meeting and reported that each township will be receiving a packet from the Road Commission about cost sharing with them. Bob Hanvey will contact Tim Johnson about County Farm Road that is failing near Hidden Valley Road. **(AI #3)**

CORRESPONDENCE/UPDATES

Pending Litigation: May 4, 2010 at 10:00 a.m. is the date for the Chestnut hearing in Lansing at the Court of Appeals.

Bob Hanvey went to the C.I.R.A.B. meeting with the City of Howell. They talked about improvements to the sewer service that would have been done 10 years ago when the expansion was to happen. Now it's been 10 years and the expansion wasn't done. They discussed how are the improvements going to be handled. A sewer revolving fund would be a source of funding. The cedar fencing at Lakeside Cemetery has been installed and looks really nice. Sewer contract with the City of Howell has a minimum-billing amount of 100,000 gallons per day and we used 101,000 last month.

Next meeting is April 22, 2010 the packets will be available at 3:00 p.m. on Monday, April 19th.

CALL TO THE PUBLIC

None

ADJOURNMENT

Les Andersen motioned to adjourn at 8:40 p.m. Scott Lloyd seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
APRIL 22, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Scott Lloyd, Les Andersen, Travis Hodge, Tammy Beal, and Dan Lowe

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None heard

APPROVAL OF AGENDA

Paula Wyckoff motioned to approve the agenda as presented. Les Andersen seconded. **Motion carried 7-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda as presented. Travis Hodge seconded. **Motion carried 7-0.**

LIVINGSTON COUNTY BUILDING DEPARTMENT PRESENTATION

Acting County Administrator, Belinda Peters and Acting County Building Official, Jim Rowell said that the County is committed to making improvements and better customer service. Les Andersen motioned to continue using the Livingston County Building Department for Marion Township's building department instead of a private contractor. Seconded by Scott Lloyd. Roll call vote: Lowe, Beal, Hanvey, Wyckoff, Andersen, Hodge, Lloyd –all yes; **Motion carried 7-0.**

MARION TOWNSHIP ROADS

Bob Hanvey will ask Brian Jonckheere to help get Jewell Road bridge repair done with culverts.

(AI -#1)

Tammy Beal will call Tim Johnson and ask how much brine was applied to Pingree Road 3000 or 4000 gallons per mile. **(AI-#2)** Motion by Tammy Beal to have 3000 gallons of brine applied per mile and if that doesn't do a good enough job go to 4000 gallons per mile. The first application will be with Tim Johnson advising on the start date. Les Andersen seconded. Roll call vote: Hodge, Hanvey, Lloyd, Wyckoff, Andersen, Lowe, Beal—all yes. **Motion passed 7-0.**

BUDGET

No action taken.

C.I.R.A.B.

Motion by Les Andersen to appoint Scott Lloyd as the alternate for the C.I.R.A.B. board.

Seconded by Paula Wyckoff. **Motion carried 7-0.**

LOVE'S CREEK/SESAME DRIVE

Bob Hanvey requested that the contractors contact the township before starting the project. Scott Lloyd, Dan Lowe and Les Andersen would like to be present when they start the application.

MARION OAKS CONSENT JUDGMENT

Les Andersen motioned to adopt a resolution to accept proposed amendment changes to the Marion Oaks Consent Judgment. Paula Wyckoff seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes.

Resolution passed 7-0.

EMPLOYEE HANDBOOK

Les Andersen motioned to adopt the employee manual with "elected official" added to the benefit section and leave in "and administrative regulations" on the last page. Paula Wyckoff seconded.

Motion passed 5-2.

MHOG WATERTOWER

No action required.

MARION TOWNSHIP PARKS

Travis Hodge motioned to spend up to \$4000 from the Recreation Fund to put in a sidewalk at the gazebo, limestone around the gazebo, grading and seeding. Paula Wyckoff seconded. Roll call vote: Andersen, Lloyd, Hodge, Wyckoff, Lowe, Hanvey, Beal—all yes. **Motion passed 7-0.**

LAWN MOWING CONTRACT

Tammy Beal will ask Pat Esper if he would consider giving the township a 3% discount on each invoice if the township signs a three year contract with him. **(AI-#3)** Les Andersen will write up contract with P.E.'s Lawn Care if he agrees to the 3% discount. **(AI-#4)**

CEMETERY

Motion by Paula Wyckoff to approve the following officers on the Cemetery Preservation Committee: Karl Bohn-Chairman, Bob Brown-Co-Chair, Tammy Beal-Secretary. Bob Hanvey seconded. **Motion passed 7-0.**

CORRESPONDENCE/UPDATES

Pending Litigation: Roger Meyers filed a motion for adjournment for the May 4, 2010 appeals court hearing.

Marion Retail Center wants a land use waiver for vent equipment on the roof, for cooking pizzas. Information about recreation passport instead of park stickers is in packet.

Hometown clean up will hopefully start tomorrow.

Update from Zoning Administrator concerning Caverly Special Use Perm is in the packet.

CALL TO THE PUBLIC

Marion Township Park Advisory meeting is Tuesday, April 27, 2010 at 6:00 p.m.

ADJOURNMENT

Les Andersen motioned to adjourn at 10:10 p.m. Tammy Beal seconded. **Motion carried 7-0.**

BOARD OF TRUSTEES

MAY 13, 2010

MEMBERS PRESENT:

**Bob Hanvey, Paula Wyckoff, Scott Lloyd, Les Andersen,
Travis Hodge, Tammy Beal, and Dan Lowe**

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried 7-0.**

MARION RETAIL CENTER

George and Kevin Jappaya were present to request approval of a land use waiver for some rooftop equipment. After discussion, Tammy Beal motioned to not approve a land use waiver for new construction of exhaust vents until a site plan for previous work is submitted, approved and completed. Les Andersen seconded. Roll call vote: Lowe—no; Lloyd—yes; Beal—yes; Hanvey—yes; Wyckoff—yes; Andersen—yes; Hodge—no. **Motion carried 5-2.**

REQUEST FOR TRANSIENT MERCHANT GENERAL ORDINANCE

Les Andersen motioned to postpone this item until additional requests are received. Paula Wyckoff seconded. **Motion carried 7-0.**

FINAL REVIEW OF ARTICLE XV—SIGNS

Dan Lowe felt that the size for “warning” signs was too small. Two square feet will be changed to four square feet. Les Andersen motioned to approve Article XV—Signs, as amended. Travis Hodge seconded. **Motion carried 7-0.**

PRELIMINARY REVIEW OF SECTION 6.27—WELLHEAD PROTECTION AREA OVERLAY ZONE

Tammy Beal motioned to send Section 6.27—Wellhead Protection Area Overlay Zone to the Planning Commission to schedule a public hearing. Paula Wyckoff seconded. **Motion carried 7-0.**

PRELIMINARY REVIEW OF SECTION 6.12—HEIGHT REQUIREMENT EXCEPTIONS

Dan Lowe motioned to postpone this item until the next meeting so revisions can be made. Paula Wyckoff seconded. **Motion carried 7-0.**

APPROVAL TO DISTRIBUTE TOWNSHIP MASTER PLAN

Les Andersen motioned to allow the zoning administrator to distribute the township master plan as required. Tammy Beal seconded. **Motion carried 7-0.**

TOWNSHIP ROADS

The first application of dust control has been done. The road commission representative said the work on County Farm Road shouldn't be done until they can use hot seal.

BUDGET—SET HEARING DATE

Travis Hodge motioned to schedule the budget and millage public hearings for the June 10, 2010 meeting. Tammy Beal seconded. **Motion carried 7-0.**

LOVE'S CREEK/SESAME DRIVE

The board members discussed the status of this project. Scott Lloyd said he's not happy with the work that's been done.

PENSION RESOLUTION

Scott Lloyd motioned to adopt a resolution to change the employer contribution to the pension plan from 8% to 2%. Travis Hodge seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

TOWNSHIP PARK #2

John Lowe asked about a temporary entrance for Heritage Days. This will be discussed at the Heritage Days meeting on Monday. Work on the gazebo is done, with the exception of seed and topsoil. Porta-potties have been delivered.

CEMETERY

Tammy Beal reported that Tom Lloyd has graded the back of Lakeside Cemetery. A nice thank-you note was received the Mecklenburg family. A resident wants to make a donation to the cemetery, possibly flowering trees and/or fencing.

LOWER LEVEL HAND RAIL

Travis Hodge motioned to have Gary Beal paint the lower level hand rail for \$600 plus paint. Paula Wyckoff seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

HOMETOWN VILLAGE

Soil borings have been done, but the report hasn't been received. Dan Lowe will investigate getting rid of the remaining debris and also investigate having some means to close off the access (AI #1.)

ZBA REPORT

Dan Lowe reported that one variance was heard at the May 3, 2010 meeting for an accessory structure.

CORRESPONDENCE/UPDATES

The Darakjian property is up for tax sale; the city of Howell may be interested in a joint venture. The Brighton, Howell and Hartland Chambers of Commerce and the Land Policy Institute, along with the cooperative extension service, have created a series of seminars on the new economy. Chestnut was heard by the Court of Appeals.

Information from the Livingston Hunger Council is in the packet.

The city of Howell is doing work on the water line down Norton Road. Dan Lowe will find out how and when the work is being done (AI #2.)

A representative from Woolly Bully's "Eat to the Beat" met with township representatives about a 3000 square foot restaurant.

Bob Hanvey said former township clerk Myrna Schlittler is having medical issues if anyone would like to get in touch with her.

An email from Steve Williams is included in the packet with information on assessing.

A copy of the most recent bond ratings is in the packet.

Recycle Livingston is recruiting new members.

Rain barrels will be sold on Saturday, May 22 at a discounted price.

Late hours on Mondays will be discontinued at the end of May.

The next Heritage Days meeting is Monday, May 17 at 7:00 pm.

Scott Lloyd asked if furlough days have been given; an update was given on who has been given furlough days.

Paula Wyckoff said a Parks & Recreation meeting was held on May 11.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Paula Wyckoff motioned to adjourn at 9:40 p.m. Tammy Beal seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
MAY 27, 2010**

**MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Scott Lloyd, Les Andersen,
Travis Hodge, Tammy Beal, and Dan Lowe**

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Bob Hanvey asked to have agenda item #8 regarding Darakjian moved to after the last Call to the Public, and add an item for Hometown Village. Paula Wyckoff motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried 7-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried 7-0.**

UM SALOON CONCEPTS, INC.—DANCE/ENTERTAINMENT PERMIT

Tammy Beal motioned to adopt a resolution to approve the Michigan Liquor Control Commission's initial application (Request ID #557261) for UM Saloon Concepts, Inc., DBA Eat to the Beat, as presented. Paula Wyckoff seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Resolution passed 7-0.**

SECOND PRELIMINARY REVIEW OF TXT #01-10—SECTION 6.12: HEIGHT REQUIREMENT EXCEPTIONS

Les Andersen motioned to approve the ordinance as presented and send it to the next step. Tammy Beal seconded. **Motion carried 7-0.**

TOWNSHIP ROADS

Love's Creek/Sesame Road: Greg Marker from OHM was present at the meeting to answer any questions on the Love's Creek/Sesame Road change order. Scott Lloyd motioned to approve the change order dated May 20, 2010 as presented, which reduces the contract by \$8,546.50. Les Andersen seconded. **Motion carried 7-0.**

Jewell Road Bridge: Bob Hanvey said he spoke with Brian Jonckheere from the Drain Commission, who said the drain office would be willing to pay for installation if the township pays for the structure. Mr. Marker from OHM said his structure department is evaluating.

MHOG

Bob Hanvey and Dan Lowe updated the board members on the water tower. Also, a procedure document will be presented to the MHOG board for approval. Mr. Hanvey also said if the township does its own billing, some savings could be realized.

TOWNSHIP PARK #2

Paver brick samples are available and order forms are on the website. About 50 per section are needed to start.

CORRESPONDENCE/UPDATES

Bob Hanvey said there is no new information on pending litigation.

An email was received from Mike Powell on behalf of Marion Retail Center and is enclosed in the packet.

Bob Hanvey updated the board on the Huron Valley Federal Air Committee activities.

The drain office sold rain barrels on May 22 and has about 50 more available.

Mr. Hanvey attended the final tax allocation board meeting today.

Tammy Beal said a local church has students available for service projects on June 25 from 1:30-5:00 pm. She is going to have about 20 students paint the fence in Lakeside Cemetery.

The Brighton, Howell and Hartland Chambers of Commerce, the Land Policy Institute, and the cooperative extension service have created a series of seminars on the new economy.

An update was given on the Livingston County MTA meeting held at the township hall on May 26.

Tammy Beal said she still needs volunteers for Heritage Days.

Scott Lloyd said he inspected the roof of the township hall to determine what repairs are needed.

CALL TO THE PUBLIC

None.

At 8:00 pm, Tammy Beal motioned to go into a closed session to review purchasing property because discussion during an open meeting would have a detrimental financial affect on the purchase position of the township. Paula Wyckoff seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Closed Session started at 8:05 p.m.

Motion by Tammy Beal to go out of closed session at 9:02 p.m. Seconded by Scott Lloyd.

Motion carried 7-0.

Motion by Tammy Beal to have Supervisor Bob Hanvey contact Lawyer Neil Goodman for advice on Darakjian property, spending no more than \$5,000. Seconded by Les Andersen. **Motion carried 7-0.**

ADJOURNMENT

Motion to adjourn by Scott Lloyd at 9:05 p.m, seconded by Les Andersen. **Motion carried 7-0.**

**BOARD OF TRUSTEES
JUNE 10, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Dan Lowe, Scott Lloyd, Les Andersen, Tammy Beal, and Travis Hodge

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Bob Hanvey asked to have an item added after the last Call to the Public for a closed session to discuss property acquisition. Paula Wyckoff motioned to approve the agenda as amended.

Travis Hodge seconded. **Motion carried 7-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried 7-0.**

PUBLIC HEARING—TRUTH IN TAXATION MILLAGE RATE

Bob Hanvey opened the public hearing. The millage rate is the same as last year, 0.8216. No comments were heard. Bob Hanvey closed the public hearing on the millage rate.

PUBLIC HEARING—2010-2011 BUDGET

Bob Hanvey opened the public hearing. Bruce Love asked about the reduction in the retirement account. Bob Hanvey said the township reduced its contribution from 8% to 2%. Mr. Love said he felt the public doesn't attend meetings because they can't hear the proceedings.

Bob Hanvey closed the budget public hearing at 7:45 p.m.

ADOPT MILLAGE RATE

Tammy Beal motioned to adopt a resolution approving the millage rate of 0.8216. Travis Hodge seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes.

Resolution passed 7-0.

ADOPT/AMEND 2009-10 BUDGET

Paula Wyckoff motioned to adopt a resolution approving the 2009-10 General Fund budget amendments for the fiscal year ending 6/30/10. Les Andersen seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

APPROVAL OF 2010-2011 GENERAL FUND BUDGET

Tammy Beal motioned to adopt a resolution to approve the General Fund proposed budget for fiscal year 2010-2011 by activity. Les Andersen seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

APPROVAL OF 2010-2011 MISCELLANEOUS BUDGETS

Parks Fund: Tammy Beal motioned to adopt a resolution to approve the Parks Fund budget for fiscal year 2010-2011 by activity. Paula Wyckoff seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Resolution passed 7-0.**

Cemetery Fund: Paula Wyckoff motioned to adopt a resolution to approve the Cemetery Fund budget for fiscal year 2010-2011 by activity. Travis Hodge seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

Flexible Savings Plan: Les Andersen motioned to adopt a resolution to approve the Flexible Savings Plan budget for fiscal year 2010-2011 by activity. Tammy Beal seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

Special Assessment District Fund: Paula Wyckoff motioned to adopt a resolution to approve the SAD Fund proposed budget for fiscal year 2010-2011 by activity. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Andersen, Wyckoff, Hanvey, Hodge—all yes. **Resolution passed 7-0.**

Water New User Fund: Tammy Beal motioned to adopt a resolution to approve the Water New User proposed budget for fiscal year 2010-2011 by activity. Paula Wyckoff seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.**

Water Special Assessment Revenue Fund: Travis Hodge motioned to adopt a resolution to approve the Water Special Assessment Revenue Fund proposed budget for fiscal year 2010-2011 by activity. Les Andersen seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Resolution passed 7-0.**

Sewer Fund: Les Andersen motioned to have more information on rates brought back to the board. Scott Lloyd seconded. **Motion carried 7-0.**

Tammy Beal motioned to adopt a resolution to approve the Sewer Fund proposed budget for fiscal year 2010-2011 by activity. Paula Wyckoff seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Resolution passed 7-0.**

SALARIES

Tammy Beal motioned to adopt a resolution approving the Supervisor's salary of \$33,302.16. Paula Wyckoff seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution approving the Clerk's salary of \$33,302.16. Les Andersen seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

Tammy Beal motioned to adopt a resolution approving the Treasurer's salary of \$33,302.16. Les Andersen seconded. Roll call vote: Lloyd, Beal, Lowe, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to adopt a resolution approving an annual salary of \$7,416 for each of the four trustees. Tammy Beal seconded. Roll call vote: Lowe, Beal, Lloyd, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Resolution passed 7-0.**

PRELIMINARY REVIEW OF TXT #04-09—OUTDOOR WOOD FURNACES

Bob Hanvey motioned to send TXT #04-09 to the Livingston County Planning Department for review and comment. Les Andersen seconded. **Motion carried 5-2.**

LOVE'S CREEK/SESAME DRIVE

Tammy Beal motioned to approve payment of \$13,861.80 to Highway Maintenance Construction Company. Paula Wyckoff seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

MHOG WATER TOWER AND MASTER OPERATING AGREEMENT

Tammy Beal motioned to postpone this item until the next meeting. Paula Wyckoff seconded. **Motion carried 7-0.**

TOWNSHIP PARK #2

Paula Wyckoff said that Jack Lowe has finished the limestone base for the brick pavers.

2010-2011 MEETING SCHEDULE

Travis Hodge motioned to have board meetings conclude no later than 9:30 p.m. unless the board votes to extend the time. Tammy Beal seconded. **Motion carried 7-0.**

Les Andersen motioned to adopt the 2010-2011 meeting schedule as presented. Paula Wyckoff seconded. **Motion carried 7-0.**

CORRESPONDENCE/UPDATES

A flyer is included in the packets on resource workshops.

Tammy Beal said she still needs volunteers for Heritage Days.

CALL TO THE PUBLIC

None.

At 9:00 p.m., Les Andersen motioned to go into a closed session to review purchasing property because discussion during an open meeting would have a detrimental financial effect on the

purchase position of the township. Tammy Beal seconded. Roll call vote: Hanvey, Lowe, Wyckoff, Beal, Lloyd, Hodge, Andersen—all yes. **Motion carried 7-0.**
At 9:28 p.m., motion by Les Andersen to come out of closed session. Paula Wyckoff seconded. **Motion carried 7-0.**

Paula Wyckoff motioned to instruct Supervisor Hanvey to proceed as discussed in closed session. Travis Hodge seconded. **Motion carried 7-0.**

ADJOURNMENT

Les Andersen motioned to adjourn at 9:30 p.m. Travis Hodge seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
JUNE 24, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Dan Lowe, Scott Lloyd, Les Andersen, and Tammy Beal

MEMBERS ABSENT: Travis Hodge

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Bob Hanvey asked to have an item added at the top of the agenda for Marion Retail Center, and an item added at the end for sewer inspections. Tammy Beal asked to add an item at the end for receiving boards. Paula Wyckoff motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried 6-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. **Motion carried 6-0.**

MARION RETAIL CENTER

Mike Powell and Kevin Jappaya were present on the behalf of this project. Dan Lowe motioned that the modification of the site plan for Marion Retail Center be considered minor and no review is necessary by the Planning Commission, and will be reviewed by OHM and the township board for final approval. Scott Lloyd seconded. **Motion carried 6-0.**

Mr. Powell was informed that the plans should be received by the clerk's office no later than noon on Tuesday, July 6 for inclusion in the July 8 board packets.

LOVE'S CREEK/SESAME DRIVE

Tammy Beal motioned to approve the change order for OHM to change the contract amount to \$121,649.50. Les Andersen seconded. **Motion carried 6-0.**

MHOG WATER TOWER

Documents are included in the packets for review by the board members. No action required at this time.

BURNHAM & FLOWER RESOLUTIONS

Bob Hanvey and Dan Lowe said they would like to see the proposed amendments before approval (AI #1.)

TOWNSHIP SEWER RATES

Dan Lowe motioned to change the sewer usage rate to \$4.25 per 1,000 gallons, effective July 1, 2010, and to send out a letter of explanation to residents. Scott Lloyd seconded. Roll call vote: Lloyd—yes; Wyckoff—yes; Hanvey—yes; Andersen—no; Beal—yes; Lowe—yes. **Motion carried 5-1.**

FIRE STATION LEASE

Tammy Beal motioned to adopt a resolution to accept the lease agreement with the Howell Area Fire Authority for \$9829 for the period July 1, 2010 through June 30, 2011. Les Andersen

seconded. Roll call vote: Lowe, Beal, Andersen, Hanvey, Wyckoff, Lloyd—all yes. **Resolution passed 6-0.**

HOWELL AREA PARKS AND RECREATION AUTHORITY

Paula Wyckoff motioned to pay the annual HAPRA dues in the amount of \$61,740 after July 1, 2010. Tammy Beal seconded. Roll call vote: Hanvey, Andersen, Beal, Wyckoff, Lloyd, Lowe—all yes. **Motion carried 6-0.**

TOWNSHIP PARK #2

Park #2 has a new sign, carved by Ed Harter, and brick paver sales are ongoing.

SEWER INSPECTIONS

Dan Lowe motioned to adopt the Sewer Connection Policy as amended. Paula Wyckoff seconded. **Motion carried 6-0.**

RECEIVING BOARDS

Paula Wyckoff motioned to adopt a resolution to establish receiving boards for elections conducted July 1, 2010 through July 1, 2011, as presented. Les Andersen seconded. Roll call vote: Lloyd, Beal, Andersen, Lowe, Wyckoff, Hanvey—all yes. **Motion carried 6-0.**

CORRESPONDENCE/UPDATES

Bob Hanvey updated the board members on pending litigation.

A resolution made by Howell Township regarding Livingston County delinquent tax revolving fund is included in the packet for review.

A letter from OLHSA regarding grants programs is included in the packet.

Tammy Beal provided the board members with financial information from Heritage Days; the event met expenses.

Packets for the next meeting will be available for pick-up on Tuesday, July 6 at 3:00 p.m.

CALL TO THE PUBLIC

Barney Cole, 918 Francis Road, asked when dust control was applied on Francis Road. Tammy Beal said she would check.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:25 p.m. Tammy Beal seconded. **Motion carried 6-0.**

**BOARD OF TRUSTEES
JULY 8, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Dan Lowe, Scott Lloyd, Les Andersen, Travis Hodge, Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:32 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None heard.

APPROVAL OF AGENDA

Bob Hanvey asked to have item #9 Joe Vellardita/Premier Farms/Sewer Repairs added and Tammy Beal asked to have item #10 Marion Township Roads added. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. **Motion carried 7-0.**

MARION RETAIL CENTER

Kevin Jappaya was present on the behalf of this project. Les Andersen motioned to approve OHM's letter of recommendations and to approve the July 2, 2010 updated Marion Retail Site Plan; also to have George Jappaya, Phil Westmoreland and Mike Powell meet and determine what work is to be done and then have Phil Westmoreland report to the Township when the work is completed. Paula Wyckoff seconded. **Motion carried 7-0.**

LOVE'S CREEK/SESAME DRIVE

Township has decided to look at this project one year from now and see how the product has held up.

Phil Westmoreland will check on Greg Marker's recommendation to pay letter and on OHM's billing for Loves Creek and Sesame Drive.

MHOG WATER TOWER

Proposed site map was passed out to Board members. The Board members discussed options for property and road easements for the Water Tower. No action required at this time.

BURNHAM & FLOWER RESOLUTIONS

Tammy Beal motioned to adopt a resolution to sign and pre-approve the intended documents that Burnham and Flower will produce for the Township's John Hancock Pension Plan. Les Andersen seconded. Roll Call Vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe-all yes.

Resolution passed 7-0.

Les Andersen motioned to adopt a resolution to sign and pre-approve the intended documents that Burnham and Flower will produce for the Township's ING 457 Pension Plan. Paula Wyckoff seconded. Roll Call Vote: Hodge, Hanvey, Lloyd, Beal, Andersen, Wyckoff, Lowe-all yes.

Resolution passed 7-0.

DARAKJIAN

There was a letter in the packet describing the Darakjian situation. Howell City will not be getting involved with the property this year. Bob Hanvey will have the real numbers and the interest amounts at the next Board meeting. **(AI #1)**

BUSINESS DIRECTORY

Form was in the packet for residents to sign up to have their businesses listed through a link from our website.

JOE VELLARDITA/PREMIER FARMS/SEWER REPAIRS

Joe Vellardita has not been paid from the Premier Farms clean up, he would like some kind of a letter from the township stating that the job has been satisfactory completed. Dan Lowe will get the dates that project was completed so that the letter can be sent. **(AI #2)**

There are three areas that need work: the manhole cover on Norton Road near Wood Creek is two feet below grade, pipe into manhole by Norton Road pump station has sunk and the driveway in Maple Farms has eroded. Travis Hodge motioned to allow up to \$10,000 to be spent to repair the two manholes on Norton Road and the driveway in Maple Farms. Paula Wyckoff seconded. Roll call vote: Hodge, Lloyd, Wyckoff, Hanvey, Beal, Andersen, Lowe-all yes. **Motion carried 7-0.**

MARION TOWNSHIP ROADS

Complaints have been called in about the roads being dusty. Dan Lowe will contact Tim Johnson on Friday about the salt brine and about the Norton Road catch basin. **(AI #3)**

CORRESPONDENCE/UPDATES

Bob Hanvey said that he has not heard if Chestnut will appeal the decision or not.

We now have a wireless router and have set up a work station for public internet access at no cost to the Township.

Sewer rate letter that was sent to the Township residents is in the packet, we only had one response to the letter.

OLSHA letter is in the packet about weatherization.

CALL TO THE PUBLIC

None Heard

ADJOURNMENT

Les Andersen motioned to adjourn at 9:18 p.m. Paula Wyckoff seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
JULY 22, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Dan Lowe (arrived at 8:00 pm), Scott Lloyd, Les Andersen, and Tammy Beal

MEMBERS ABSENT: Travis Hodge

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:34 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Barney Cole, 918 Francis Rd., said his road was treated with five passes of brine on Friday and by Sunday, they were dusty again. He feels the brine solution doesn't work. Bob Hanvey said he will talk with the Road Commission (**AI #1**), and Les Andersen said he will talk with the township's representative from the Road Commission and check out the road once it's dry again (**AI #2**.) Mr. Cole also asked the board to explain how and why closed sessions are held. Mr. Hanvey explained the process, and that no voting is done during the closed session.

APPROVAL OF AGENDA

Bob Hanvey asked to have the order of the agenda changed. Paula Wyckoff motioned to approve the agenda as amended. Les Andersen seconded. **Motion carried 5-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried 5-0.**

MARION RETAIL CENTER REU COUNT

Tammy Beal motioned to allow Marion Retail Center to operate with the current number of REUs; the DPW Coordinator will monitor usage and inform the board if usage exceeds what's allowed with the current number of REUs. Les Andersen seconded. **Motion carried 5-0.**

LOVE'S CREEK/SESAME DRIVE

Les Andersen motioned to authorize payment of \$66,419.37 to Highway Maintenance for construction estimate #3 for the Love's Creek/Sesame Drive project. Paula Wyckoff seconded. Roll call vote: Lloyd, Beal, Hanvey, Wyckoff, Andersen—all yes. **Motion carried 5-0.**
Dan Lowe arrived.

MHOG WATER TOWER

Bob Hanvey updated the board members on this project. Les Andersen motioned to have OHM review options and discuss with the Road Commission. Tammy Beal seconded. **Motion carried 6-0.**

ZBA REPORT

Dan Lowe updated the board members on the ZBA meeting. There were two cases: a request for an addition, which was tabled until the July 26 meeting, and Mr. Strong on Hurley Drive was given a variance for his hot tub. Bob Hanvey will talk with the assessor about the legal description for Mr. Strong's property (**AI #3**.)

CORRESPONDENCE/UPDATES

Pending Litigation: Bob Hanvey reported that the deadline has passed for Chestnut, and he will discuss with Tom Meagher (**AI #4**.)

CALL TO THE PUBLIC

None.

CLOSED SESSION FOR PROPERTY ACQUISITION

At 8:12 pm, Tammy Beal motioned to go into a closed session to review property acquisition because discussion during an open meeting would have a detrimental financial effect on the purchase position of the township. Les Andersen seconded. Roll call vote: Wyckoff, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 6-0.**

At 9:18 pm, Les Andersen motioned to return to open session. Paula Wyckoff seconded. **Motion carried 6-0.**

ADJOURNMENT

Les Andersen motioned to adjourn at 9:20 pm. Scott Lloyd seconded. **Motion carried 6-0.**

BOARD OF TRUSTEES

AUGUST 12, 2010

MEMBERS PRESENT:

Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, and Tammy Beal

MEMBERS ABSENT: Dan Lowe
OTHERS PRESENT: Annette McNamara, Zoning Administrator

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Rainer Egelhof, 1320 N. Alstott, was present to express concerns with the condition of Peavy Road, off of Mason, and Alstott.

APPROVAL OF AGENDA

Tammy Beal asked to have an item added to discuss Blue Cross/Blue Shield insurance. Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 6-0.**

CONSENT AGENDA

Travis Hodge motioned to approve the consent agenda. Tammy Beal seconded. **Motion carried 6-0.**

FINAL APPROVAL FOR BARUZZINI SPECIAL USE PERMIT

Ted Barruzini, 3069 Combine Court, was present to request final approval for his commercial boarding kennel. Scott Lloyd asked if Mr. Barruzini would provide a drawing showing the pea stone on the perimeter. John Lowe, chairman of the Planning Commission, said the request has been thoroughly discussed and felt the applicant has met the standards.

Tammy Beal motioned to approve Special Use Permit #01-10 for the Barruzini commercial boarding kennel, including the conditions as presented and amended to include item #13 regarding pea stone on the perimeter of the building. Paula Wyckoff seconded. Roll call vote: Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 6-0.**

Les Andersen motioned to approve the site plan dated July 27, 2010 as recommended by the Planning Commission. Tammy Beal seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen—all yes. **Motion carried 6-0.**

LOVE'S CREEK/SESAME DRIVE

Les Andersen motioned to approve the final pay request of \$6,112.27 to Highway Maintenance Construction as recommended by OHM. Paula Wyckoff seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Hanvey, Lloyd—all yes. **Motion carried 6-0.**

SPECIAL ASSESSMENT REVIEW

Bob Hanvey reviewed this item for the board members and provided handouts. Based on the information available, he believes the township will be able to pay its bonds with funds from the reserve fund and/or bank deposits.

TOWNSHIP ROADS

Les Andersen motioned to submit to voters a 1 mill road millage on the November ballot, with the wording to be approved at a special meeting, to be submitted to the county by August 25.

Tammy Beal seconded. Roll call vote: Hanvey—no; Wyckoff—yes; Beal—yes; Lloyd—no; Hodge—yes; Andersen—yes. **Motion carried 4-2.**

GRINDER PUMPS

Bob Hanvey and John Lowe will work on this project (AI #1.).

MHOG WATER TOWER

No progress to report on this issue.

ZBA REPORT

The zoning administrator summarized the July 26 ZBA meeting. The applicant was granted a 9' variance for an addition.

BLUE CROSS/BLUE SHIELD

Tammy Beal said the rates will increase by 16% in September. She asked the board members to review the packet for discussion at the next meeting.

CORRESPONDENCE/UPDATES

No new information on pending litigation.

There is an email in the packet from Bob Ladner complimenting the township on its website.

The first gazebo wedding was held on August 6. Bob Hanvey said there is an envelope for contributions if staff members would like to contribute to a commemorative brick. Board members attended the state foreclosed property auction and there was no interest in any township parcels. Another request was received from a company to buy the cell tower lease. Board members agreed to decline. A bill from Neal Goodman is included in the packet. The clerk has already been authorized to pay the bill. Livingston County Strategic Growth meetings are being held, and interested board members can get more information from Bob Hanvey. Paula Wyckoff updated the board members on the recent HAPRA meeting.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:45 p.m. Tammy Beal seconded. **Motion carried 6-0.**

**BOARD OF TRUSTEES
AUGUST 26, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as amended. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Dan Lowe asked to move the OHM invoice from the consent agenda to the regular agenda. Paula Wyckoff motioned to approve the consent agenda as amended. Les Andersen seconded. **Motion carried 7-0.**

BURNHAM & FLOWER INSURANCE PRESENTATION

Scott Lloyd motioned to accept alternative plan #2, Community Blue PPO #15/0% Blue Cross/Blue Shield; township will reimburse back to \$20 office visit co-pay, 1 emergency room visit per family at \$50, \$40 urgent care co-pay, \$10/\$25 prescription co-pay, and \$250/\$500 deductible per year, effective 10/15/10. Tammy Beal seconded. Roll call vote: Lowe—no; Lloyd—yes; Beal—yes; Hanvey—yes; Wyckoff—yes; Hodge—no; Andersen—no. **Motion carried 4-3.**

OHM INVOICE

Tammy Beal motioned to approve the OHM invoice from Marion Retail Center for \$797.50. Paula Wyckoff seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

LOVE'S CREEK/SESAME DRIVE

Les Andersen motioned to approve the final invoice from OHM for Love's Creek/Sesame Drive for \$534. Paula Wyckoff seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

SPECIAL ASSESSMENT REVIEW

Bob Hanvey provided a handout and updated the board members on this item.

TOWNSHIP ROADS/BRINE TREATMENT

Tammy Beal motioned to approve one more application of brine at 4,000 gallons per mile. Les Andersen seconded. Roll call vote: Hanvey—yes; Lowe—no; Wyckoff—yes; Beal—yes; Lloyd—yes; Hodge—yes; Andersen—yes. **Motion carried 6-1.**

AUDIT

Paula Wyckoff motioned to approve the engagement letter from Pfeffer, Hanniford & Palka for the 2009-2010 fiscal year audit. Travis Hodge seconded. Roll call vote: Hodge, Beal, Andersen, Lowe, Hanvey, Lloyd, Wyckoff—all yes. **Motion carried 7-0.**

A copy of the letter signed by the supervisor, clerk and treasurer that is sent to the state is included for the board members' information.

HALL USE POLICY/EMPLOYEE HANDBOOK

Tammy Beal motioned to approve the amended fees for hall rental. Paula Wyckoff seconded. **Motion carried 7-0.**

Tammy Beal motioned to accept the policy change in the employee handbook for use by staff. Paula Wyckoff seconded. Roll call vote: Lowe—no; Wyckoff—yes; Lloyd—no; Hodge—yes; Andersen—yes; Beal—yes; Hanvey—yes. **Motion carried 5-2.**

CORRESPONDENCE/UPDATES

Bob Hanvey said that MHOG will submit a proposal to the township by the next meeting. Bob Hanvey said the work at Maple Farms and the Norton Road manhole has been done, and the sewer pipe hasn't been started yet. When the bills are received, they will be included in the board packets for approval.

The township is planning a community garage sale on September 25.

The Howell Carnegie Library will be closed next week; the township has two computers with internet access available for public use.

CALL TO THE PUBLIC

Rainer Egelhof, 1320 N. Alstott Dr., asked if the board would be placing a road millage on the November ballot, and for how much. Bob Hanvey said yes, 1 mill.

Barney Cole, 918 Francis Rd., asked if the road commission would be doing a traffic count. Bob Hanvey said they just completed one, and didn't know if the results have been posted yet.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:47 p.m. Tammy Beal seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
SEPTEMBER 9, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Art Eastman, 683 Glenlivet, expressed concern about the closing of Station 21, and would like the board to address his concerns with the fire chief. Bob Hanvey invited Mr. Eastman to attend the next Fire Authority meeting on Wednesday, September 15 at 6:30 p.m.

Chuck Fellows introduced himself as the Democratic candidate for the District 22 senate seat.

APPROVAL OF AGENDA

Travis Hodge asked to have Communication added as item #8. Les Andersen motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Travis Hodge seconded. **Motion carried 7-0.**

SPECIAL ASSESSMENT REVIEW

Bob Hanvey said that since the last meeting, both Highland and Premier have paid. Mr. Hanvey has also talked with Mitch Harris, and two of his special assessments have been paid by the bank. The minimum bid sale for Hometown Village and Darakjian is September 29.

TOWNSHIP ROADS/BRINE TREATMENT

Tammy Beal reported the dust control was started on Tuesday.

WATER TOWER EASEMENT

A letter from MHOG is included in the packets. The offer is \$50,000 and the board members feel that isn't enough. Scott Lloyd said he'd like to know how much the second lift of asphalt will cost. Dan Lowe said he'd like to know how much will be lost on REUs and property values. Bob Hanvey will investigate these items (AI #1.)

FINAL APPROVAL OF TXT #01-10: SECTION 6.12—HEIGHT REQUIREMENT EXCEPTIONS

Les Andersen motioned to grant final approval for TXT #01-10: Section 6.12—Height Requirement Exceptions. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

VELLARDITA INVOICES

Scott Lloyd motioned to approve payment of \$4,298 to Joe Vellardita. Paula Wyckoff seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

COMMUNICATION

Travis Hodge said he had no knowledge of the fire station closing. Bob Hanvey said this has been talked about for about six months. In the future, HAFA and MHOG minutes will be included in the board packets.

CORRESPONDENCE/UPDATES

No new information on Chestnut.

The Livingston County Road Commission has scheduled a public hearing on changes in standards for September 23 at 9:30 a.m. The text is available on the LCRC website or at the township office.

The assessing and tax information is now available online, effective August 31.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:16 p.m. Tammy Beal seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
SEPTEMBER 23, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:31 p.m.

PLEDGE TO FLAG

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

Barney Cole, 918 Francis Road, asked about the new hospital and if there was any new information.

APPROVAL OF AGENDA

Tammy Beal motioned to approve the agenda as presented. Les Andersen seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Travis Hodge seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

MHOG OPERATING AGREEMENT/WATER TOWER EASEMENT

Bob Hanvey updated the board members on this item. The property purchase was not discussed. The Master Operating Agreement will replace several other documents and will be in the packet for the next meeting.

LIVINGSTON COUNTY STRATEGIC GROWTH PLAN

Information on this item is included in the packet.

PROPERTY TRANSFER AFFIDAVIT LATE FILING PENALTY

Information on this item is included in the packet. A resolution to waive the penalty will be prepared and presented at the next meeting.

CORRESPONDENCE/UPDATES

No new information on pending litigation.

Information on the Transportation Plan is included in the packet.

Bob Hanvey said he attended the Livingston County Road Commission public hearing on updates to its standards.

The township's first community sale is scheduled for Saturday, September 25.

Bug sampling will be done on September 30.

Tammy Beal reminded board members that a presentation by Burnham & Flower on insurance is scheduled for Monday, September 27 at 3:00 p.m.

Paula Wyckoff reported that 88% of the summer taxes have been collected; \$4 million was collected from September 1-14.

CALL TO THE PUBLIC

None.

CLOSED SESSION—TAX/FORECLOSURE SALE

At 7:47 p.m., Tammy Beal motioned to go into a closed session to review property acquisition because discussion during an open meeting would have a detrimental financial effect on the purchase position of the township. Paula Wyckoff seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

At 8:15 p.m., Paula Wyckoff motioned to come out of closed session. Scott Lloyd seconded. Roll call vote: Hanvey, Lowe, Beal, Wyckoff, Hodge, Lloyd, Andersen—all yes. **Motion carried 7-0.**

Scott Lloyd motioned to have the supervisor, clerk and treasurer do as instructed in closed session. Les Andersen seconded. **Motion carried 7-0.**

ADJOURNMENT

Les Andersen motioned to adjourn at 8:16 p.m. Travis Hodge seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
OCTOBER 14, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Travis Hodge motioned to approve the consent agenda. Les Andersen seconded. **Motion carried 7-0.**

TOWNSHIP PROPERTY PURCHASE

Bob Hanvey reported that the township purchased the Darakjian property for \$14,000, and five lots in Hometown Village. Deeds haven't been received yet.

PROPERTY TRANSFER AFFIDAVIT LATE FILING RESOLUTION

Paula Wyckoff motioned to adopt the resolution as presented to waive penalty fees for late filing of Property Transfer Affidavits. Les Andersen seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Resolution passed 7-0.**

OHM INVOICE FOR LOVE'S CREEK/SESAME DRIVE

Ron Cavellaro from OHM was present to introduce himself as the OHM representative taking over for Phil Westmoreland. Les Andersen asked Mr. Cavellaro if he was aware of work OHM was doing on behalf of the township with regard to bridges. Mr. Cavellaro said no, but would investigate. Bob Hanvey asked if there are any constraints on the township in working with Mr. Westmoreland in the future. Mr. Cavallaro said no.

The board members discussed the additional invoice received from OHM after the special assessment final amount was determined. It was decided that the township will ask for a credit from OHM for the amount of \$1,016.

WATER SYSTEM MASTER OPERATING AGREEMENT

Bob Hanvey reported that the MHOG Board will consider the final document at its next meeting and send it back to the township for its review.

NORTON ROAD SEWER LINE

Joe Vellardita will be completing this project.

FUTURE PARK PLANS

Paula Wyckoff updated the board and referenced the Parks & Rec minutes in the packet. A suggestion was made to line the road to Park #2 with trees; Jack Lowe will be researching any grant money that may be available.

AUDIT REVIEW

Ken Palka and Chris Arsenault were present on behalf of Pfeffer, Hanniford & Palka regarding the recent audit and the results were favorable. They reviewed certain items of interest.

Les Andersen motioned to accept the audit report for the fiscal year ending June 2010. Travis Hodge seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

Tammy Beal motioned to accept the proposal from Pfeffer, Hanniford & Palka to conduct audits for fiscal years 2011, 2012 and 2013, at a rate of \$16,750 per year. Paula Wyckoff seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes.

Motion carried 7-0.

CONFLICT OF INTEREST POLICY/PURCHASING POLICY

On the recommendation of the auditors, sample policies regarding conflict of interest and purchasing were presented for the board members' review.

The treasurer, clerk and supervisor will work on the documents for presentation to the board at its December 9 meeting (AI #1.).

CORRESPONDENCE/UPDATES

Chestnut: Mike Kehoe hasn't heard anything yet regarding this item.

Marion Retail Center: This case is ongoing; the township hasn't been named as a participant.

Water Tower: Bob Hanvey talked with Greg Tatara of MHOG about the \$100,000 price less legal fees.

A copy of the updated handout for new residents was included in the packet for review.

A letter from Enbridge regarding pipelines was included in the packet, along with a map showing where the lines run; there are none in the township.

CALL TO THE PUBLIC

Barney Cole, 918 Francis Road, asked why Francis Road isn't being considered for improvements.

Jack Lowe said some trees could possibly be purchased through an end of the year sale in the \$30 range; a truckload of 50 trees would have to be purchased. Mr. Lowe also said that the wood from the steam engine show needs to be split and put away for next year, with an estimate of about \$200. He will follow-up at the Heritage Days meeting on Monday. There is a "scrub" pile that needs to be burned with an estimate of \$400-500.

The buck pole shouldn't be put up until after the election. Jack Lowe asked if Parks & Rec had any funds for it; Paula Wyckoff said no. Mr. Lowe said he would work on organizing this.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:50 p.m. Tammy Beal seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
OCTOBER 28, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

OTHERS PRESENT: Annette McNamara, Zoning Administrator

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Travis Hodge seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Travis Hodge seconded. **Motion carried 7-0.**

SNOW PLOW BIDS

Adam Kraft was present on behalf of Kraft Outdoor Services. Tammy Beal asked if he could put slips in the drop box each time he plows and he agreed; he said he typically bills once a month. Les Andersen motioned to accept the bid from Kraft Outdoor Services for the 2010-2011 snow plowing. Tammy Beal seconded. Roll call vote: Lloyd, Hodge, Wyckoff, Hanvey, Beal, Andersen, Lowe—all yes. **Motion carried 7-0.**

PRUSAK SHOW CAUSE HEARING/REQUESTED ADJOURNMENT

Bob Hanvey said that Ms. Prusak's attorney had asked to have this matter adjourned so he can gather more information. The zoning administrator asked the board to set a deadline for the attorney to submit paperwork. Les Andersen motioned to set the deadline for Thursday, November 4, 2010 at noon for Ms. Prusak's attorney to submit paperwork, and to authorize the zoning administrator to turn this matter over to the township's attorney if necessary. Paula Wyckoff seconded. **Motion carried 7-0.**

Diane Bergman was present to read a letter to the board and to ask that some action be taken regarding Creature Comforts.

HERREN MATTER

Tammy Beal motioned to adopt a resolution authorizing Mike Kehoe to sign the agreement entitled "Stipulation Resolving Litigation" with the following change: new #7 to read "no other accessory uses will be allowed on the property", and renumber current #7 to #8. Travis Hodge seconded. Roll call vote: Lowe, Lloyd, Wyckoff, Beal, Andersen, Hodge, Hanvey—all yes.

Resolution passed 7-0.

PERSONAL PROPERTY COLLECTION PROCEDURE AUTHORIZATION

A sample resolution is included in the packet, along with the two statutes. Passing the resolution would allow the township to pursue collection through small claims court. Dan Lowe asked why this is being brought up now. Paula Wyckoff explained that it's the treasurer's statutory duty to collect personal property taxes. After discussion, this document will be modified and presented at the next board meeting.

HOMETOWN EASEMENT/MHOG WATER AGREEMENT

Travis Hodge motioned to adopt a resolution to counter offer \$90,000 to MHOG for the easement for the water tower as previously described in legal documents. Scott Lloyd seconded. Roll call vote: Beal, Andersen, Hodge, Hanvey, Lowe, Lloyd, Wyckoff—all yes. **Resolution passed 7-0.**

WATER SYSTEM MASTER OPERATING AGREEMENT

Bob Hanvey said he will bring the updated draft to the board for its review when it's available.

CORRESPONDENCE/UPDATES

Pending Litigation: No changes.

Solid Waste is collecting computer monitors, televisions, etc., on Saturday, October 30.

Trunk or Treat will be held at the township hall on Sunday, October 31 from 6-8 pm.

The election will be held on Tuesday, November 2.

Handy Township will host a meeting on medical marijuana on November 10.

The township is going to start collecting canned food for Gleaner's on a year-round basis.

Individuals can drop off items for LESA's Stuff the Bus until Christmas.

CALL TO THE PUBLIC

None.

ADJOURNMENT

Les Andersen motioned to adjourn at 8:25 p.m. Tammy Beal seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
NOVEMBER 11, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Les Andersen motioned to approve the agenda as presented. Paula Wyckoff seconded. **Motion carried 7-0.**

CONSENT AGENDA

Paula Wyckoff motioned to approve the consent agenda. Travis Hodge seconded. **Motion carried 7-0.**

PRUSAK SHOW CAUSE HEARING

A letter from Ms. Prusak's attorney was passed out to board members; it wasn't submitted by the deadline established by the township board. This item will be forwarded to the township attorney for action.

PERSONAL PROPERTY COLLECTION PROCEDURE AUTHORIZATION

Dan Lowe asked why the sample ordinance was from Pittsfield Township and do other townships have this procedure. Paula Wyckoff said yes, Hartland Township and the City of Howell both use small claims court. Scott Lloyd questioned the \$65 filing fee; the treasurer said she verified the information.

Tammy Beal motioned to adopt a resolution to authorize certain personnel of the township treasurer's office to utilize the 53rd District Court Small Claims Division for the collection of delinquent personal property taxes, as presented. Paula Wyckoff seconded. Roll call vote: Lowe—no; Lloyd—yes; Beal—yes; Hanvey—yes; Wyckoff—yes; Andersen—yes; Hodge—yes.

Resolution passed 6-1.

HOMETOWN PARCELS

Bob Hanvey reported that two groups have inquired about the HVM parcels. He is asking for the entire board's direction for future inquiries. After discussion, the board members agreed that the minimum price per lot should be \$8,000. Mr. Hanvey reported that no inquiries have been received regarding the Darakjian property.

CORRESPONDENCE/UPDATES

ITC: A letter was received from ITC indicating they would like to present the township with a Community Initiative sponsorship of \$5,000, to be used for plantings in common spaces, neighborhood parks, stump grinding or compatible species plantings in residential areas. Les Andersen motioned to adopt a resolution to accept the sponsorship of \$5,000 from ITC, and to authorize a township official to sign the document. Tammy Beal seconded. Roll call vote: Wyckoff, Hodge, Hanvey, Lloyd, Beal, Andersen, Lowe—all yes. **Resolution passed 7-0.** Tammy Beal presented a contract from Kraft Outdoor Services for the 2010-11 snow plowing. Les Andersen motioned to accept the contract and authorize a township official to sign it. Paula Wyckoff seconded. Roll call vote: Beal, Andersen, Hodge, Wyckoff, Lowe, Hanvey, Lloyd—all yes. **Motion carried 7-0.**

CALL TO THE PUBLIC

Barney Cole, 918 Francis Road, said that the potholes on Francis Road have been filled with limestone and the road has been graded.

ADJOURNMENT

Tammy Beal motioned to adjourn at 8:10 p.m. Les Andersen seconded. **Motion carried 7-0.**

**BOARD OF TRUSTEES
DECEMBER 9, 2010**

MEMBERS PRESENT: Bob Hanvey, Paula Wyckoff, Travis Hodge, Scott Lloyd, Les Andersen, Dan Lowe and Tammy Beal

MEMBERS ABSENT: None

CALL TO ORDER

Bob Hanvey called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT

The board members introduced themselves.

CALL TO THE PUBLIC

None.

APPROVAL OF AGENDA

Bob Hanvey asked to have item #4 expanded to include the water tower. Tammy Beal asked to have Sunday liquor sales added as item #12. Paula Wyckoff motioned to approve the agenda as amended. Tammy Beal seconded. **Motion carried 7-0.**

CONSENT AGENDA

Les Andersen motioned to approve the consent agenda. Paula Wyckoff seconded. **Motion carried 7-0.**

HAPRA PRESENTATION

Beth Schrader was present on behalf of HAPRA to give a short presentation on activities, with a focus on the volunteers.

HOMETOWN PURCHASE/WATER TOWER

The board members discussed the possibility of Mitch Harris building on two of the parcels. Mr. Harris has talked with the architect. Scott Lloyd said the board members should talk with the association representatives. Bob Hanvey said he talked with representatives from MHOG and they were not receptive to the \$90,000 offer; this item was tabled. An MHOG meeting will be held next week.

FIRE INSURANCE WITHHOLDING PROGRAM

Information is included in the packet on this program, which gives municipalities the option to receive money from the insurance companies to be put in escrow to ensure repair of fire-damaged properties. Scott Lloyd, Dan Lowe and Les Andersen do not want to participate. No action required.

PRELIMINARY REVIEW OF TEXT AMENDMENT #04-10: SIGNS

The Board members discussed the requirement for front-yard setback and some felt it should be reduced. Les Andersen motioned to send the text amendment to the county for its review and comment. Paula Wyckoff seconded. **Motion carried 7-0.**

CONFLICT OF INTEREST POLICY

The document is included in the packet. Travis Hodge said he felt paragraph three was hard to understand. He said he would work on the verbiage. Travis Hodge motioned to postpone action on this item until the next meeting. Les Andersen seconded. **Motion carried 7-0.**

PURCHASING POLICY

Les Andersen motioned to adopt the Marion Township Purchasing Procedures as amended. Scott Lloyd seconded. **Motion carried 7-0.**

PAY RATES FOR BOARD OF REVIEW

Les Andersen motioned to adopt the policy that Board of Review members will be paid \$25 per hour for sessions and training, with a minimum of one hour's pay; travel time will not be paid, and mileage will be reimbursed up to 100 miles roundtrip. Tammy Beal seconded. Roll call vote: Lowe, Lloyd, Beal, Hanvey, Wyckoff, Andersen, Hodge—all yes. **Motion carried 7-0.**

BOARD OF REVIEW APPOINTMENTS

Bob Hanvey said Board of Review members are appointed to two-year terms; there are three members, and up to two alternates. Five applications were received and are included in the packet. Scott Lloyd said he would like to see new faces. Dan Lowe agreed.

Dan Lowe motioned to appoint Charlie Musson as a full-time Board of Review member. Travis Hodge seconded. **Motion carried 7-0.**

Scott Lloyd motioned to appoint Richard Dell as a full-time Board of Review member. Les Andersen seconded. **Motion carried 7-0.**

Dan Lowe motioned to appoint Robert Peter as a full-time Board of Review member. Scott Lloyd seconded. **Motion carried 7-0.**

Les Andersen motioned to appoint Cheryl Range as an alternate Board of Review member. Scott Lloyd seconded. **Motion carried 6-1.**

POVERTY GUIDELINES

Tammy Beal motioned to adopt a resolution approving the Poverty Exemption Guidelines for 2011 Income and Asset Tests as presented. Paula Wyckoff seconded. Roll call vote: Lowe, Wyckoff, Lloyd, Hodge, Andersen, Beal, Hanvey—all yes. **Resolution passed 7-0.**

Paula Wyckoff motioned to approve the Poverty Exemption Application as presented. Les Andersen seconded. **Motion carried 7-0.**

SUNDAY LIQUOR SALES

Tammy Beal received the letter in the packet from the Michigan Liquor Control Commission regarding Sunday liquor sales. No action is required if there is no opposition.

CORRESPONDENCE/UPDATES

Pending Litigation: The Herren matter is complete. The complaint regarding Creature Comforts has been filed and a summons needs to be served. We are waiting for paperwork on Chestnut. The deed for the HVM property should be received next week.

Tammy Beal asked if any board members would like a hard copy of the amended Master Plan. A copy is available at the office for review.

Les Andersen updated the board members on conversations with the Road Commission and Drain Commissioner on the Jewell Road bridge.

Bob Hanvey gave an update on the traffic summit with MDOT and LCRC.

Bob Hanvey has a copy of the MHOG Master Operating Agreement if anyone would like to review.

Tammy Beal said the registration deadline for the MTA Conference is December 15 and would like to receive the information by Monday.

CALL TO THE PUBLIC

Charlie Musson asked for and was given a copy of the Conflict of Interest policy.

Tammy Beal motioned to cancel the December 23 board meeting. Les Andersen seconded.

Motion carried 7-0.

ADJOURNMENT

Les Andersen motioned to adjourn at 9:05 p.m. Tammy Beal seconded. **Motion carried 7-0.**